

MEETING MINUTES

Meeting title : 3rd Steering Committee (SC3) Meeting
 Date : 13 September 2011
 Time : 14:30 – 19:00
 Place : Natural Science Museum Research Centre, Durban
 Attendees : See attached attendance list
 Apologies : Andrew Layman – DCCI
 Emil Unger – Electrawinds
 Keith Anderson – eWasa (Electrical Waste Association of SA)
 Bianca Vernes – Durban Youth Council
 Miriam Hefeejee (represented by Vishern Beakram) – Transnet Ports Authority
 Pat Reddy – IWMSA (Institute of Waste Management of SA)
 Facilitators : BioRegional SA
 Camco SA

Item No.	Item	Action
1.	<p>Welcome, Introduction and Apologies</p> <p>Alex McNamara (AKM) welcomed all Steering Committee (SC) members and introduced the programme and objectives to draft an Action Plan.</p>	
2.	<p>SC Feedback on existing climate change (CC) projects/initiatives in their sectors:</p> <p>Please refer to 1 page summaries and presentation slides for:</p> <p>1. Sue Britton (SB): gave feedback on what SAFCEI and Diakonia are involved with in the build up to COP17 to raise awareness. Aim to conscientise and mobilise people around social justice in general, but also special focus on environmental issues. Interested to see how the DCCP may evolve to add value. Extensive reach through religious/faith-based avenues.</p> <p>2. Rob Leach (RL) - feedback by Abigail Knox (AJK) till Rob's arrival: RL has three streams of involvement: Old Mutual Property Group, South African Property Owners' Association (SAPOA) and Arup. DCCP could be a forum to take issues forward to the City where relevant if sector specific actions are to be initiated, and a conduit for resolving issues e.g. related to planning. Arup could add expertise where necessary.</p> <p>3. Pat Reddy (PR) provided info to AJK who in his absence read through the projects/initiatives of the Institute for Waste Management of South</p>	



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	<p>Africa (IWMSA)</p> <p>4. Marilyn Govender (MG) outlined the relevance of the South African Sugar Association (SASA): bagasse as renewable energy supply, through co-generation – currently the policy environment is lacking and avenues to make this case need to be made; same for timber as biomass. Both areas could lead to job creation in KZN. SASA is also involved with agriculture and climate change and research programmes into this involving farmers, mills and at the industry level. SASA also has a Susfarms programme which promotes better farming and management practices – this needs to be scaled up. Where DCCP can add value: on the policy side – SASA needs political support for cogeneration; on the research side, there are good opportunities with the SA Sugar Research Institute (SASRI), who are SASA’s secondary representative on the DCCP.</p> <p>AJK then presented a graphical map of existing CC projects/initiatives in Durban informed by the previous feedback session. It is by no means conclusive or exhaustive.</p> <p>Bryan Ashe (BAs) wanted it noted that the Climate Justice Now movement (CJN) does not want to be associated with the DCCP; also the C17 committee is an entity only established for COP; after COP, it will not exist/ may combine with CJN or become a different entity.</p>	<p>Facilitators to circulate</p>
<p>3.</p>	<p>Discussion about proposed Action Items for an Action Plan</p> <p>New ideas:</p> <p>Each SC member was given post-its on which to write a few new ideas for projects (low-hanging fruit) in light of what is already happening in Durban</p> <p>These proposed Actions were categorised into:</p> <ul style="list-style-type: none"> • Sector themes: water, transport, energy and waste • Awareness raising • Advocacy/lobbying • Partnership building • The use of guidelines, tool kits and information portals • Support for marginalised communities: <ul style="list-style-type: none"> ○ Rural engagement, community development, etc ○ Income generation and job creation <p>Comment was made that the main focus of the DCCP should be how to change behaviour in the differing sectors, with the need being to identify the hooks to engage with people. Some suggested ‘hooks’ were:</p> <ul style="list-style-type: none"> – regulation – demonstrating economic benefit – peer review and understanding what others are doing, and – other incentives. <p>AKM asked re the potential Action List:</p> <ol style="list-style-type: none"> 1. What did the SC want to prioritise, and 	<p>From this consolidated action list, themes/categories identified will be emailed to SC members, who can express interest in areas of relevance. From this, any additional working groups will be formed and finalised at the next meeting.</p>



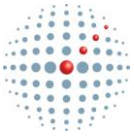
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	<p>2. Could it be done? 3. Also could actions be done in stages e.g. tier 1 being to recruit a DCCP Manager; tier 2 being to get funding for particular projects.</p> <p>A unique feature of the DCCP was noted as its structural set up (being cross sectoral) and how it might engage to get the differing sectors working together on ‘on the ground’ projects / looking for solutions. Political will was emphasised as being necessary, as was the need to not forget where the current SC members come from i.e. positions of economic privilege. DCCP needs to ask how it will fit into this situation, of not representing the majority of people in the eThekweni Municipal Area, and the need to be aware of the poor and what climate change will mean to them. Also DCCP should listen to what communities themselves want, with their own ideas of how they want things to happen, rather than imposing solutions on people.</p> <p>BAs: highlighted that a public event to review the White Paper on SA’s Climate Change Response would be worthwhile pre-COP17 to create opportunity for public consultation which it seems DEA is not planning for. This could also be a suitable launch event. Views could be heard from the differing DCCP sector representatives i.e. academia, civil society and business, to hear the differing groups responses. Sue Britton (SB) agreed to motivate strongly for it as it would lend credibility to DCCP in civil society’s eyes.</p> <p>Joanne Lees (JL): We need to discuss <i>how</i> we will be able to implement the Action Plan given our existing (volunteer) capacity. Meggan Spires (MS): If all our objectives boil down to the need for behavioural change, then we should filter the potential action items according to their ability to change behaviour.</p> <p>The means by which the efforts of the DCCP could initiate behavioural change in different sectors were listed:</p> <ul style="list-style-type: none"> - Regulations / structural means - Incentives/disincentives - Good practice/peer acceptance - Popularity - Trust - Accountability/transparency - Consciousness/an enabling environment - Prices/subsidies - ‘Nothing for us, without us’ i.e. inclusivity and ownership - Leadership and political will. <p>SC members also described their existing capacity and challenges:</p> <p>Existing Capacity:</p> <ul style="list-style-type: none"> • Capital 	<p>Facilitators, with SC consultation, to follow up on</p>



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	<ul style="list-style-type: none"> - Database - Website - Diversity / multi-sectoral Steering Committee (and allowing space for disagreement) - Facilitators (till end June 2012) - Networks • Expertise <ul style="list-style-type: none"> - Community based development approaches - Built environment - CC Science - Advocacy - Business/manufacturing - Legal - Waste management - Biodiversity and adaptation - Environmental - Strategic Planning - Living and consuming <p>Challenges:</p> <ul style="list-style-type: none"> • Time/availability • Funding • Information overload • Privileged perspective • Credibility/perception/peer acceptance • Potential suspicion from certain quarters 	
4.	<p>Drafting an Action Plan</p> <p>The SC members identified and discussed the following action items:</p> <p>SHORT TERM (commence within 6 months)</p> <ol style="list-style-type: none"> 1. Review Event on the White Paper on SA's CC Response – (potential launch): public event with review by different sectors. 2. Input into the Terms of Reference (TOR) for a City wide CC Strategy. 3. Basic support for COP 17 – via email and networking; DCCP website a portal for information. 4. Funding from Foundations, the Energy Office's Carbon desk; Mexico City Pact opportunities; Neighbourhoods Development Grant (but with caution to stipulate non-carbon trading association?). Need is for a DCCP funding protocol re what to accept and from whom / what not, potential funders, etc. 5. Legacy projects – could identify and explore this, first step being to go to the DEA directly to ask what they envisage COP legacy projects to be, to determine relevance or input warranted by 	<p>Facilitators will circulate the Draft Action Plan for comment, once collated</p> <p>MS to ask Energy Office for timelines on advertising this TOR</p> <p>Action Plan item</p> <p>Facilitators to</p>



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	<p>DCCP.</p> <ol style="list-style-type: none"> 6. Identify potential partners. 7. Awareness by initiating key role players (e.g., DCCI and inner-city street traders; input to eThekweni's COP17 comm's strategy (although it was queried if this was not too late to do, and it was cautioned showing 'support' for City initiatives at this early stage may discredit DCCP unless we point out the anomalies too e.g. dug out port expansion will not help in creating a low carbon economy). 8. A potential 1st Open Forum meeting could be themed around work done in marginalised sectors, with input provided by those working directly with relevant communities. 9. Finalising the Communications Strategy for the DCCP (SC members again asked to provide input / comment on their particular sector sections in the draft document previously circulated). 10. Establishment of task / working groups, emailing SC members to see who would be interested in serving on what. Key themes currently: <ol style="list-style-type: none"> i. Funding ii. Events and communications e.g. finding partners and hosting events. iii. Technical input working group e.g. to comment on varying TORs mentioned iv. Sector specific working groups e.g. water, energy, transport. 11. JL queried whether it would be appropriate for relevant DCCP members such as the KZN Institute for Architecture to offer expertise / a review service on the TOR for a City Densification Strategy, which she believes the Department for Development Planning has put a tender out for. <p>MEDIUM Term (commence within 6 months – two years)</p> <ol style="list-style-type: none"> 12. Input into the City Wide CC Strategy 13. Raising awareness of the CSIR's SA Risk and Vulnerability Atlas (SARVA) tool for industry and govt 14. Themed Open Forum meetings every 3-6 months, to bring together best practice exemplars in mitigation / adaptation. 15. Website to serve as an information repository / portal for best practices 	<p>follow up on</p> <p>Facilitators will highlight and disseminate suitable contacts from full DCCP database that may be interested in joining working groups or acting as DCCP partners</p> <p>SC members to comment on draft Comms Plan</p> <p>MS / JL to interact more to get detail on this</p>



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	<p>16. Continual innovation and as wide as possible communication so as to reach all constituents so as not to leave sectors out e.g. the poor. To include engagement with potential new partners and individuals.</p> <p>17. Appoint a Partnership Manager</p>	
5.	<p>Announcement of Chair and Vice-Chair</p> <p>As per the nomination process described by AKM in an email (dated 31 August 2011):</p> <p><i>The overall procedure is as follows:</i></p> <ul style="list-style-type: none"> • <i>Persons elected to an office bearing position must be a primary Steering Committee member (as opposed to a secondary representative).</i> • <i>Self-nomination is accepted.</i> • <i>Those receiving the highest tally of votes will be asked to take up office, with the highest votes accorded to the Chair and second highest votes to the Deputy Chair position.</i> • <i>Chosen representatives reserve the right to turn down the nomination, with the nomination then passing to the next highest tallied individual.</i> • <i>The facilitators to tally the votes and liaise with nominees.</i> <p>Congratulations to Mark Van Wyk, who was elected as Chair, and Brandon Abdinor as Vice-Chair.</p>	
6.	<p>Next meeting</p> <p>Brandon Abdinor (BAb) suggested that it would be a waste to lose the current momentum and only have the next meeting in 3 months. The next SC meeting should be in a month as per usual, with working groups to be established to meet as often as required.</p> <p>The date for SC Meeting 4 (SC4) was set for Tuesday, 18 October 2011, time 5 – 7 pm, same venue (NSM Research Centre).</p>	SC to diarise date.
7.	<p>Closure</p> <p>Meeting closed at 18:20 pm.</p>	

Acronyms for attendees:

AKM Alex McNamara

AJK Abigail Knox

BAb Brandon Abdinor

BAs Bryan Ashe

DR Debra Roberts

JL Joanne Lees

MG Marilyn Govender

MVW Mark Van Wyk



MN Mlungisi Ntombela
MS Meggan Spires
SA Sarah Alsen
SB Sue Brittion

SO Sean O'Donoghue
RL Rob Leach
TT Tirusha Thambiran
VB Vishern Beakam

Attendance Register

1	Brandon Abdinor	Master Builders' Association (MBA)
2	Bryan Ashe	Geosphere and C17 representative
3	Bianca Vernes	Durban Youth Council (DYC)
4	Debra Roberts	Environmental Planning and Climate Protection Department (EPCPD), eThekwini Municipality
5	Mark van Wyk	Prospecton Business Forum (PBF)
6	Joanne Lees	KZN Institute for Architecture
7	Sue Brittion	Diakonia Council of Churches, C17 Representative and SA Faith Communities' Environment Institute (SAFCEI)
8	Meggan Spires	EPCPD, eThekwini Municipality
9	Nongcebo Hlongwa	EPCPD, eThekwini Municipality
10	Vishern Beakram	Transnet Ports Authority
11	Mlungisi C Ntombela	eThekwini Disability Forum, eThekwini Disability Sport Forum
12	Rob Leach	Arup and South African Properties Association (SAPOA)
13	Sean O'Donoghue	EPCPD, eThekwini Municipality
14	Tirusha Thambiran	CSIR